

The Church of Our Saviour
Practicing God's Graciousness

Vestry Meeting Minutes –September 22nd

Present: Sharon Dalrymple, Trish Shaffery, Heather Steiner, Jerry Nansen, Sandra Rasmussen, Dick Hileman, Judy Peterson, Pastor Susan⁺

	Item	Action / Notes
1.	Opening Prayer	The meeting was opened with prayer at 6:30pm. A short discussion of the Myers-Briggs personality type exercise and handout followed.
2.	Approval of minutes from August meeting & electronic meeting addendum.	A motion was made to approve the minutes and electronic meeting addendum of the August vestry meeting. Nansen/Hileman – passed.
3.	Election of a new clerk of the vestry	Judy Peterson accepted a nomination as the new clerk of the vestry. Nansen/Hileman – passed.
4.	Treasurer's report – Sharon Dalrymple & Trish Shaffery -- Pledge card / pledges update	<p>Dalrymple and Shaffery presented the Treasurer's report through August. Contributions to operating are under budget, but contributions to non-operating/restricted are significantly over budget. The operating reserve funds are replenished. An update on pledges for 2011 was made. Treasurers will report in Sunday bulletin and October newsletter. Pledge cards will be provided in Sunday bulletins as well.</p> <p>An outstanding item from a closed altar guild checking account has been successfully resolved. All monies at the time of the closing of said account will be transferred into the altar guild designated account.</p> <p>A motion was made that as of September 2010 a minimum of \$10,000 will be transferred into the designated (restricted) operating reserves fund, excluding any additional gifts made to this fund, and to be shown as a line item in the non-operating fund reports. Nansen/Hileman – passed.</p> <p>A motion was made that as of August 2010 a minimum of \$10,000 will be transferred into the designated (restricted) rainy day fund, excluding any additional gifts made to this fund. Nansen/Hileman – passed.</p> <p>A motion was made to accept the treasurer's report as presented. Peterson/Nansen – passed.</p>
5.	Jr. Warden's report -- Guttering -- Sacristy repairs -- Carpet cleaning quotes -- Insect problem in the Sanctuary	<p>Nansen reported that the guttering will cost about \$250 and the work will be completed in the next week.</p> <p>The sacristy walls will be repaired and painted within the next week.</p> <p>We received a quote of \$660 from Chem Dry to clean carpets in Polycarp Hall, the Sanctuary and Office. Other quote received from James of a reliable carpet cleaning firm (Maximum Maintenance) is \$400 including industrial cleaning of the kitchen tiles.</p> <p>Cross exterminating will meet with Nansen to determine problem and treatment options for the wood beams and/or roof of the sanctuary – we appear to have either wood boring beetles or some form of carpenter ants.</p> <p>Dalrymple presented the carpet replacement quotes for the office area. A generous donor will pay for new carpet in the office. A generous donor is also willing to pay for new linoleum in the sacristy and kitchen (if needed).</p> <p>A motion was made to spend up to \$400 to clean the carpets in Polycarp Hall and the sanctuary and to buff up the kitchen floor before a decision is made on replacing it. Steiner/Hileman – passed.</p>

		<p>A motion was made to accept the generous donation to replace the carpet in the office area and to replace the sacristy flooring with industrial standard linoleum flooring. Steiner/Peterson – passed.</p> <p>A generous donation of a nearly new stove for the kitchen is being accepted and the stove will be delivered Monday.</p> <p>Repairs to the rectory will proceed shortly. Nansen to follow up.</p>
6.	<p>Sr. Warden's report – Sharon Dalrymple -- Carpet replacement quotes -- Linoleum for kitchen and sacristy</p>	<p>See above re: carpet and linoleum.</p> <p>Dalrymple encouraged all members of the vestry to attend the October 10th service, presentation and meeting with Bishop Smith. She also encouraged all vestry to speak with parishioners about attending services and presentation on that date.</p>
7.	<p>Pastor's report -- Bishop Smith's visit confirmed for October 10th one service at 10am for Bishop's visit -- Bishop's questions for discussion</p> <ul style="list-style-type: none"> ■ October 3rd – Nancy Shumaker visit & blessing of the animals ■ October 15-16th Diocesan Convention ■ October 27th B&F 10am ■ October 27th Vestry Mtg 6:30pm 	<p>In order to promote the unity of the COS community, and support those who are being confirmed, received or reaffirming their commitment to Christ, one service will be held at 10am on October 10th. Bishop Smith will be present for Bible study at 9am; worship at 10am; fellowship after the service; a presentation from 11:15 to around noon; and to meet with vestry after that. The meeting with vestry will be facilitated by our senior warden, Sharon Dalrymple. The Bishop has provided some questions for discussion, but all vestry and officers are encouraged to either submit questions to Dalrymple or share with the Bishop at that time.</p> <p>Susan+ shared that a photo/newspaper clippings collage is underway to celebrate COS and our history. Dalrymple noted that we are coming up to our 50th anniversary soon. Members will be invited to add comments underneath the collage as we recall our blessings and those we love who are or have been members of this community.</p> <p>We will be welcoming Nancy Shumaker to COS on Sunday October 3rd. All interested in children's ministries and meeting with Nancy are encouraged to attend either/both services.</p> <p>All other dates of upcoming events are duly noted.</p> <p>A decision was made to suspend the use of the counting calendar – as long as vestry members are willing to make themselves available to assist the treasurer on Sundays!</p> <p>Vestry discussed the 3 month unexpired term of former vestry member Beth Spencer. A decision was made to approach another parishioner to fill this term and perhaps to stand for election in January. Susan+ to follow up.</p> <p>With the election of Peterson as clerk of the vestry, a motion was made to add Judy Peterson as a signatory of the parish bank accounts.</p> <p>Hileman/Rasmussen – passed.</p>
8.	Any other business?	None.
9.	Closing prayer.	The meeting was closed with prayer at 8:30pm.