

CHURCH OF OUR SAVIOUR
P.O. BOX 71
LAKESIDE, AZ 85929

JULY 23, 2008
MINUTES OF THE VESTRY

The meeting was opened at 7:03 p.m. with prayer.

Present: Pastor Susan Wilmot, Peter Bish, Jerry Howell, Vicki Howell, John Nelson, Ron Lamar, Jean Zagar, Heather Steiner.

Absent: Vicki Earle, Stan Wagaman, Jim Fugate, Cliff Spencer, Barbara Stone, Allen Iampaglia.

MOTION: to accept the June 22 Vestry minutes as presented. Nelson/Lamar/passed.

TREASURER'S REPORT: Bish reported that income is down, information will be presented at the Semi-Annual meeting August 17th. The Priests discretionary fund has been opened. Budgets from the Ministry Team Leaders are due to Bish by August 10th. Members of the congregation as well as the Vestry must seriously consider fund raising efforts.

MOTION-to accept the treasurer's report as presented and previously distributed. Lamar/Steiner/passed.

MINISTRY TEAM REPORTS: Pastor Wilmot presented the new Ministry Team Organizational chart-dated 7/23/08. The intent is for flow and communication between teams. The Ministry Teams Coordinator position will be replaced by Pastor Wilmot's involvement with all teams. All team leaders and members may bring questions/concerns/comments to the Vestry from the congregation.

Worship: Pastor Wilmot reported for Earle. Individual members rather than the Worship Team will sponsor special services. The Worship Team will give support.

Christian formation: Discussion was held regarding creating more usable space. Spencer will be contacted to discuss with Jerry Nansen regarding remodeling possibilities. It was noted that the Library hours are on Sunday from 9:00-1:00 p.m. and on Wed. 10:00-12:00. It is not to be used for meetings, gatherings, etc. during Library hours.

Welcoming/Hospitality-Steiner reported on activities relating to this ministry. The next Newcomer's luncheon will be held July 27.

Pastoral Care-Pastor Wilmot reported that LEV's are being provided. Chuck Hannan is the acting LEV leader throughout the summer. A winter acting leader will be needed.

Outreach-Pastor Wilmot reported that the Parish Nursing program is underway within the Pastoral Care team. Funds from the Rummage Sale will be used for Outreach locally/ state/national/international levels of Outreach. Discussion was held regarding preparing a Thanksgiving meal and transporting to congregation shut-ins.

Administration-V. Howell reported that Mary Rose Paterson, part-time secretary, began work on July 16.

Altar Guild-Pastor Wilmot reported that 12 individuals attended the first meeting under the new structure and Directress Marcia Iampaglia and assistant Lauren Novy. The Sacristy has been cleaned and reorganized.

COLUMBARIUM BY-LAWS-the Columbarium By-laws were e-mailed to all Vestry approximately one month ago.

MOTION: to accept the Columbarium By-laws as presented. Steiner/Lamar/passed.

SENIOR WARDEN'S REPORT: J. Howell reported for Stone on the meeting held regarding using funds from the Mary Stotera Memorial for an outdoor garden/narthex area. Future meetings will be held to determine appropriate use.

JUNIOR WARDEN REPORT: Pastor Wilmot reported for Spencer. Re-keying of the Sacristy will be done, the possibility of a pass-through from the Sacristy to the Sanctuary will be considered.

MID-YEAR PARISH MEETING: There will be a mid-year Parish Meeting and potluck on August 17th. Pastor Wilmot will present a Power Point presentation; year round stewardship and pledge cards will be presented. In gathering will be Sept. 28th.

OLD BUSINESS: Certificates of Insurance and User's agreement will be required for use of Church facilities. A. Iampaglia has the names of organizations/contacts and copies of the agreements to take to users. Suggested donation vs. rent was explained.

COS By-laws: signature needed from Wagaman.

Moody Scholarship does not exist until the Moody family determines their intentions.

Should it become available plans will be made for use. The Moody Memorial funds will remain with consideration being given to combining with a proposed \$1,000.00 donation for enlarging the Chapel.

Confidentiality statement will be sent to all Vestry by the end of July.

Computer purchase for the office/upgrades are in process by A. Iampaglia and Levi Beckner, consultant.

E-scrip will have re-newed promotion beginning in September. It was noted that everyone should check his or her Safeway receipts to be sure credit is being given to COS. Lamar has signed COS up for Goodsearch.com whereby use of this search engine receives .01 each time it is used by an individual.

Pastor Wilmot reviewed special Gifts Inventory-filled out by most Vestry members. She discussed leadership, succession plan for leadership within the Church membership.

Executive Meetings-next one will be August 14 at 6:30 p.m. in the office.

OTHER BUSINESS: J. Howell reported on establishing a Men's group. Magnetic nametags are being priced locally and on-line. Check Scanner-Bish reported on the possibility of securing a scanner from the bank. National Bank of Arizona is determining if this is possible for COS.

Pastor Wilmot handed out "homework" for the Vestry. She requires all Vestry members to read and give answers asked on the card. (Please see follow-up for further information.)

The meeting was adjourned at 8:50 p.m. with the Lord's Prayer.

**NEXT MEETING: AUGUST 27TH, 7:00 p.m in Polycarp Hall.
PLEASE SEE FOLLOW-UP ON THE NEXT PAGE.**

Respectfully submitted,

Vicki Howell
Clerk of the Vestry

FOLLOW-UP FOR JULY 23, 2008 VESTRY MEETING

1. **ALL VESTRY**-Pastor Susan is mailing out the “homework” for those who were not at last night’s Vestry meeting. It involves reading a chapter of The Purpose Driven Church; the chapter is included in the mailing, completing questions on the attached card. If by chance you are unable to be at the next meeting, please submit the card to her *prior* to the meeting. If you are planning on attending the meeting, bring the card with you. (included in this mailing will be the Vestry contact info for each of you.)

Consider individuals that are not currently in leadership roles among the congregation that might be good leaders in terms of Vestry in January, teams, etc. Inform Pastor Susan of those individuals you consider to be potential leaders.

2. **Pastor Susan**-e-mail Cliff regarding remodeling. Discuss with Stone logistics/legality of food preparation to be delivered to people.

3. **Spencer**-talk to Jerry Nansen regarding remodeling possibilities in the Chapel/storage area. Estimate cost of completing a pass-through from Sacristy to Sanctuary. Put up signage regarding Service Animals in Sanctuary, Polycarp, office and outside areas. Determine secure mailbox, which post-office delivers to COS and feasibility of mail delivery at church.

4. **Bish**-send Confidentiality statement to all Vestry for signatures and return to Pastor Susan. Pursue check scanner with NBA.

5. **A. Iampaglia**-User’s agreements signed, Certificates of Insurance obtained. Note: Bish said he would obtain a Certificate from Cross Exterminating, Lamar will obtain from Barber shoppers, J. Howell will obtain from the cleaning service. Please return to Allen Iampaglia as soon as possible. Work with L. Beckner regarding computer purchase/upgrades.

6. **Wagaman**-sign by-laws of COS.

7. **Lamar**-written info for members regarding Goodsearch.com in Sept. E-scrip sign-up to continue in Sept.

8. **Earle**-Sept. meeting-Incorporation/directors/ officer insurance.

9. **Stone**-Convention delegates and alternates.

10. **J. Howell**-name tags for local purchase vs. on-line. Sept.-continue with establishing a Men’s group within the Church.

11. **Zagar**-work with M. Iampaglia regarding donations of items, historical info for COS donations.

12. **Nelson**-sign noting hours of the Library posted.