

CHURCH OF OUR SAVIOUR
P.O. BOX 71
LAKESIDE, AZ 85929
September 24, 2008
MINUTES OF THE VESTRY

The meeting was opened with prayer at 7:02 p.m.

Present: Vicki Earle, Heather Steiner, Jerry Howell, Vicki Howell, Cliff Spencer, Jim Fugate, Jean Zagar, Ron LaMar, John Nelson.

Absent: Allen Iampaglia, Peter Bish, Pastor Susan Wilmot

Sr. Warden J. Howell chaired as Pastor Susan was attending to Diocesan commitments.

MOTION TO APPROVE AUGUST 27TH VESTRY MINUTES-Steiner/Earle/passed as amended.

TREASURER'S REPORT-none given in the absence of Iampaglia and Bish.

SENIOR WARDEN'S REPORT-J. Howell reported on the Bishop's visit last Sunday. A very positive visit. Two Vestry resignation's-J. Howell so he could accept the position of Sr. Warden, Stan Wagaman due to driving distance/job commitments. Discussion held regarding not replacing the two positions due to elections to be held in January.

MOTION-it was moved to accept both resignations and leave both Vestry positions vacant due to upcoming elections. LaMar/Zagar/passed.

JUNIOR WARDEN'S REPORT-Spencer reported that Service Animal signs would be placed this week. A secure mailbox has been purchased and will be installed this week at the church for mail delivery. The P.O. box will be discontinued after Bish returns and can attend to it with the Lakeside post office.

MINISTRY TEAM REPORTS-Steiner reported Oct. 4-animal blessing, Altar Guild has purchased new linens/Altar Guild has been successful at many changes, training and working closely with Pastor Susan. Gretchen Gottschalk will co-chair the Rummage Sale for 2009 IF someone will step forward as co-chair. Confirmation classes began 9-14-08. Rob van Dielan was confirmed on 9-21-08. Ron and Marty LaMar will become LEV's in honor of the wonderful work Billie Fugate did as LEV. As Chuck Hannan returns to Tucson for the winter, a leader is needed for the Adult Bible Study group. October 11th will be the Memorial Service for Billie Fugate. Blessing of homes will be the afternoon of October 11th.

A cap on spending by Ministry Team Leaders-deferred to October meeting. (see follow-up)

REVISIONS OF BY-LAWS-J. Howell reported the committee will meet and have recommendations by the end of the year. They will be ready for vote at the Annual Meeting in January.

SERVICE SCHEDULE-Pastor Susan will continue with the 8:00 service on Sunday throughout the winter.

MOTION-it was moved to repeal the Vestry's decision to have 2 services only during summer months. LaMar/Earle/passed.

BIRTHDAY AND ANNIVERSARY BOX MONIES-J. Howell began discussion of how monies should be used.

MOTION-it was moved that the monies from the Birthday and Anniversary box would go toward a building expansion fund. LaMar/Zagar/passed. It was noted that the parish members will need informational education regarding this use.

OLD BUSINESS/OTHER BUSINESS-J. Howell has nametag purchase in process. Mary Rose to make a sign up list. Cost will be \$5.00 each, paid for by each individual ordering.

TRUCK SALE-proceeds of \$6,400.00 from sale of the truck at the Rummage Sale was discussed.

MOTION-the money will go to the building expansion fund with proper recognition of the donors. Steiner/LaMar/passed.

SAFEGUARDING GOD'S CHILDREN-all should have completed by the end of Sept. If Internet access is not available, see Mary Rose for hard copy to complete. Any parish member may take this course via Internet or hard copy.

DIRECTOR'S AND OFFICER'S LIABILITY INSURANCE-Earle led discussion on material that was handed out to each. Many questions remain; a recommendation is needed from Budget and Finance.

MOTION-it was moved for Budget and Finance to make a recommendation on the insurance needed after an analysis is brought to the Vestry. LaMar/Fugate/passed. (note-Diocese should offer assistance as other parishes deal with this as well)

Discussion followed regarding an audit for 2008.

MOTION-it was moved that Budget and Finance should arrange a financial audit for 2008 to be done shortly after the end of the year. Earle/Steiner/passed.

Discussion followed regarding the Sunday counting of money after the 10:00 service. There are always to be 2 people counting, there have been times when only 1 was

counting. This was addressed by the Vestry several months ago, voted to have 2 people. The procedure needs review.

The question was asked if we are a 501C3? If so, should Ministry leaders have the tax ID for making purchases? It was deferred to Budget and Finance for the October Vestry meeting.

Earle noted that the Diocese needs to approve incorporation should Church of Our Saviour decide to incorporate.

The Mutual Ministry review remains scheduled for November 15th-8:30-12:30. All Vestry are requested to read the materials given to them prior to this evening and attend the review.

Discussion followed regarding the old copier and disposition.

MOTION-it was moved that Pastor Susan make a gift of the copier to whomever she feels worthy of receiving it. LaMar/Nelson/passed.

The question was asked as to where we are on the new office computer, moving the current one to the library, Cable One services?

The question was asked regarding Power Church and assistant treasurer Iampaglia transferring records to this program.

Discussion was held regarding E-Scrip-congregation should check their Safeway account and see if money is being donated to COS if they had signed up in the past.

LaMar reminded all to use Good Search on the Internet when searching as monies are given to COS each time it is used. J. Howell commended LaMar for the on-going work Marty and he are doing coming up with fund raising ideas.

THE NEXT MEETING WILL BE AT 7:00 P.M. ON OCTOBER 22ND.

The meeting was closed with prayer at 8:43 p.m.

Respectfully submitted,

Vicki Howell
Clerk of the Vestry

see following page for follow-up

FOLLOW-UP TO BE DONE FOR THE OCTOBER 22ND, 2008 MEETING

Iampaglia

-have all users of Polycarp signed the agreement, understand the suggested donation and given a Certificate of Insurance? Any not wishing to continue using, keys need to be returned.

Budget and Finance

-make a recommendation for the spending cap by Ministry Team leaders to the Vestry.
-designate a Building Expansion Fund if one does not exist
-information/planning for 2008 Audit
-advise the Vestry if we are a 501C3?
-advise the Vestry if Ministry Team Leaders should have the tax ID number (if 501C3) for making purchases

Pastor Susan

-address concerns for counting system for Sunday's
-give away the old copier
-ask Mary Rose to create sign-up and method of collecting monies for name tags
-education of members regarding the birthday/anniversary box collection-(Mary Rose do newsletter and bulletin articles??)
-Mary Rose doing Parish Nurse forms for pews?

Bish-work with Lakeside post office for having mail delivered to the new Church mailbox, once it is in place. Include forwarding information, newsletter/bulletin announcements. Work with Mary Rose for advertising purposes for phone book, newspaper and stationary.