

CHURCH OF OUR SAVIOUR
P.O. BOX 71
LAKESIDE, AZ 85929
VESTRY MINUTES
AUGUST 27, 2008

Opened with prayer at 7:02 p.m.

Present: Pastor Susan Wilmot, Cliff Spencer, Vicki Earle, Jerry Howell, Vicki Howell, Jean Zagar, Heather Steiner. **Absent:** Allen Iampaglia, Peter Bish, Stan Wagaman, Jim Fugate, Ron Lamar, John Nelson.

The minutes from July 23, 2008 were approved as presented.

Motion: to accept the minutes as presented. Steiner/v. Howell/passed.

TREASURER'S REPORT: Discussion regarding rummage Sale proceeds distribution. Were given to: St. Andrews Clinic, Bread of Life Mission, White Mountain Meals on Wheels, Women's Hope Center. All distributions were based on applications submitted by the organizations.

Proceeds from the truck silent auction were discussed. this will continue at the Sept. Vestry meeting. All are asked to consider appropriate use of the \$6,400.00

Salary increases for Pastor Wilmot and part-time secretary Mary Rose Patterson were discussed, as Treasurer Bish would like to bring increases in line with the Diocese. Pastor Wilmot noted that she did not make this request nor would she accept an increase if there were any financial funding issues relating to salaries. It was noted that the church is in good financial position at this time per the Treasurer's Report.

Motion: to accept the Treasurer's report. J. Howell/Earle/passed.

MINISTRY TEAM REPORTS: Discussion regarding the Alleluia Fund collection (loose plate monies, non-pledge monies) on Sept. 21 may be given to the Bishop's Fund from the 10:00 service at which the Bishop will be in attendance.

Motion: Loose plates monies from the 10:00 service will be given to the Bishop's Fund. J. Howell/Earle/passed.

Worship reported by Earle. The Sept. 21 service will be a new ministry service with planning needed to meet requirements of the service. This will be for Pastor Wilmot's new ministry/installation for Church of Our Saviour.

Christian Formation reported by Pastor Wilmot. Space is an issue needing consideration. Adult and children's classes both need space.

Welcoming reported by Steiner. There will be a continental breakfast on Sept. 21 following the service. Fellowship dinners are being held and successful.

Pastoral Care reported by Pastor Wilmot from information given by Chuck Hannan. Having information available for the Parish Nursing program was discussed and decided to have a leaflet in the pews, with announcements in the bulletin for awareness.

Outreach-per above on Rummage Sale proceeds.

Administration reported by Pastor Wilmot with discussion on obtaining a new copier and computer upgrades. Computer upgrades in process with Allen Iampaglia, Mary Rose and Levi Beckner. The current copier does not collate, staple, difficulty printing two sides causing volunteers and office secretary considerable time to deal with the various projects needing to be done in a timely manner.

Motion: empower Pastor Wilmot to lease a new copier for the office.

Earle/Steiner/passed.

Altar Guild is reported to be working very well.

SENIOR WARDEN: Due to the resignation of Barbara Stone, it is necessary for a Senior Warden to be appointed. Pastor Wilmot appointed Jerry Howell to the position. Per the bylaws, he will submit his resignation from the Vestry to become an appointed officer of the Vestry.

Motion: that the vacated position on the Vestry not be filled until January at the Annual Meeting. Steiner/Earle/passed.

Discussion followed regarding by-laws and changes that might need to be considered.

Motion: a sub-committee will be named by J. Howell to review and suggest changes to by-laws. V. Howell/Zagar/passed.

JUNIOR WARDEN: Spencer reported the bill for repairs due to the recent break-in is forthcoming. Signage for the church buildings regarding only service animals being allowed inside was stalled due to commercial signs not being available. Mary Rose will be asked to create a format for the sign, Spencer will take it to a sign shop and have plastic engraved signs made for the office, church sanctuary, and Polycarp. (should signs be posted inside as well as outside-either 3 or 6 signs). Jerry Nansen is submitting quotes for the removal of a wall between the chapel and old boutique. \$1,000.00 has been donated for this project.

Motion: to approve the remodeling of the chapel and old boutique. V. Howell/J. Zagar/passed.

Discussion followed regarding obtaining a secure mailbox for mail delivery at the church rather than the post office box.

Motion: to obtain a secure mailbox and have placed per post office requirements. J. Howell/Steiner/passed.

Pastor Susan informed the Vestry that last night the Rectory master bedroom and hallway flooded, due to the large amount of rain, about 4 ft. into the room. Steve Wilmot purchased a wet/dry vac to deal the large amount of water. Spencer will follow-up.

PLEDGES: Pastor Wilmot asked that all Vestry have their pledge cards in no later than Sept. 7th so it might be announced that all Vestry and Officers of the Church have made their commitment.

HOMEWORK: Pastor Susan had given each Vestry member a chapter from the *Purpose Drive Church* to read and answer one question. Discussion followed regarding this. She asked that we consider thoughts on what God desires for Church of Our Saviour, to make known our purpose, to give thanks we do have abundance and are moving forward. It was noted we are a community and every person is important in the parish.

The booklet *Living Into Our Ministries* was passed out to each person. This is the instrument that will be used for evaluation purposes of the Priest and the Vestry. This is a requirement of the Diocese. Saturday, November 15th, 8:30-12:30 will be the date for the review. All Vestry and officers should plan on attending. Those not present this evening will receive their copies in the mail.

OLD BUSINESS: The Vestry was reminded to return their signed statements of Confidentiality to Peter Bish or Pastor Susan no later than Sept. 7th.

Earle handed out information regarding Incorporation/directors/officers insurance. This will be mailed to those not present. Further discussion will occur at the Sept. meeting so all will have the opportunity to review the information.

It was noted that ALL Vestry must complete the on-line Safeguarding God's Children must be done by Sept. 15th. Please see follow-up for more detail.

The next Vestry meeting will be Wed., Sept. 24th, 2008 at 7:00 p.m. in Polycarp.

The meeting was closed with prayer at 9:23 p.m.

Respectfully submitted,

Vicki Howell
Clerk of the Vestry

**Follow-up and important dates listed
on the following page.**

FOLLOW-UP FOR THE SEPTEMBER 24TH MEETING.

Pastor Susan-mail Living Into Our Ministries, director's insurance information to absent Vestry members. Discuss with C. Hannan a "Ride to Church" ministry. Send Jim Fugate's information from his mailbox to him, as well as minutes from July, Aug., and Sept. meetings (not doing e-mail right now) - also Confidentiality agreement. New office copier. Ask Mary Rose to create Parish Nursing form for pews. Bulletin ann. regarding same.

Cliff Spencer-complete signage project. Check with Jerry Nansen on bids, Rectory flooding. Obtain mailbox for COS.

Jerry Howell-By-law sub-committee, resign as Vestry member for Sr. Warden position.

No-clue who-but where are we on the engraved name tag project?

ALL VESTRY MEMBERS:

1. **Complete on-line Safeguarding God's Children by Sept. 15th**. You have received 2 e-mails. One from Mary Rose giving you site, sign-on information. The other was from: ArmatusAdm@Praesidiumin-subject line was then your name followed by Welcome to Safeguarding Online. I almost deleted this e-mail as no clue what it was, so if you did delete it, call Mary Rose at church and she will re-send. If you didn't get it, it may have gone to your spam/junk mail so again, call her to re-receive either of these notices.
2. When you receive your Living Into Our Ministries, take particular note to page 35 and 36. Again, the date for this mutual evaluation that is required is **November 15th, 8:30 a.m. – 12:30 p.m.**
3. Give consideration as to how the \$6,400.00 from the truck auction be designated for discussion at the Sept. Vestry meeting.
4. Consider what amount the cap should be on spending by any Ministry leader prior to making a purchase without Vestry approval.
5. **September 7th**-have your pledge cards turned in. Pastor Susan would like to announce that Sunday that all Vestry and Officers have made their pledges as a way to encourage all to return theirs by the Sept 28th completion of the drive.
6. Read the information on Directors and officers Liability insurance prior to the next Vestry meeting, as discussion will be held.

